

KevinBerry – Karate Classes Covid-19 Risk assessment

COVID-19 risk assessment for use of the Main Hall, The Cranford Club for Karate classes resuming

Area of Risk	Risk identified	Actions to take to mitigate risk	Notes
Instructors	Physical contact	Students / instructors to follow distance guidelines No physical contact between Instructors/students	Unless first aid required See permission form. Instructors to follow
Instructors	People in hall without authorization.	Instructor/s to set up hall / signs prior to opening doors. All instructors have instructor qualification, first aid, DBS, As checked last year.	Exmouth Karate will provide hand sanitizer which must be present at all entries / exits plus signs to facilitate one way entry and exit.
Instructors	Track and trace plus toilet usage	Instructor must keep a weekly record of students attending plus make a weekly report of toilet usage	Advise students that the toilet is no for general usage Juniors may use but must use the disabled toilet and must be supervised from the hall re GDPR.
Instructors	End of class	Instructor must ensure that all touch points in the hall are cleaned when the class finishes (students may do this under supervision) 15 minutes will be allowed for this plus extra paperwork. Students to leave one at a time via exit 2 using hand sanitizer	Cranford club to supply cleaning products/ppe.

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Students	Hall entry	One way system via fire exits	Instructor to control entry/exit one at a time
Students	No changing / shower facilities	All students to arrive dressed in suitable clothing and footwear	All clothing/gi's must be clean All students / instructors to wear suitable footwear and should shower prior and after class
Students	licences	All students and instructors must have up to date licences before returning to training (No licence No insurance, No training)	Kevin is preparing a list of licence expiry dates for each instructor and will check the online bookings weekly KB can renew on site
Students	Kumite	All kumite (fighting) of any sort will be carried out at a minimum distance of two meters with face masks	Students face each other whilst doing this so face masks must be worn No face mask no kumite until further notice.
Students	Refreshments	All students and instructors must bring enough fluid refreshments to last for the whole session	No refreshments are available and the bar area is off limits to all members.
Students	Class booking and payments	We have put into place a new online booking and payments system. All students should use this system.	If students turn up without booking and the class is full. They will be politely turned away and asked to use the online system.
Students	Other persons	All people who are not training will be asked to stay outside of the building unless necessary to carry out the	Entry and exit will be clearly signed.

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		class (social distancing will apply at all times) and juniors will be collected from outside exit 2.	
Students	Track and trace	All students must fill in the new contact details form either prior or before training on the first lesson back.	This makes sure that we have the most up to date information if we need to contact students via the track and trace system, and other senarios.
Students	ppe	All students are advised to wear face masks and gloves at entry and exit to the facilities and are free to wear a mask throughout training.	
Students	Kiai	All students will be asked not to kiai throughout training especially when facing each other.	
Students	Touch points e'g door handles	Students will be asked to minimise contact with all touch points.	
Students / instructors	First aid	A qualified first aider will be on site at all times (see new permission slips for cov19 permissions)	Both instructors and cranford staff have first aid
Students	Underlying medical conditions	All students and instructors to be advised that if they have any underlying medical conditions or show any signs of cov19 symptoms.	Underlying medical conditions may be more affected by cov19

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		e.g cough / colds etc they should not attend class and must report this to Kevin Berry who will advise the cranford club if necessary	Coughs and colds may also transmit cov19
students	Class changeovers	Students must be aware that there is now a 15 minute change over / cleaning period	
Students	Parent responsibility	Parents have a duty of care to fully read all advice given and to act accordingly. Any questions should be addressed to Kevin Berry	Failure to follow the procedures and instructions given may result in the student and parents being asked to leave the premises.